

## Internet Single Subscriber

Note: Information used to complete examples is fictitious.



Click the **Transaction Login** link on the Medi-Cal Web site to log on to Transaction Services.

The screenshot shows the 'Login to Medi-Cal' page. On the left is a navigation menu with links: Medi-Cal Home, Transaction Login, System Status, POS System Status, Education & Outreach, Provider Bulletins, Provider Manuals, Billing Tips, Contact Us, Login Instructions, and Services. The main content area has the heading 'Login Center for Transaction Services' and instructions: 'Please enter your User ID and Password. Click Submit when done.' Below this are two input fields: 'Please enter your User ID:' (highlighted in yellow) and 'Please enter your Password:'. A callout bubble points to the User ID field with the text: 'Type your user ID in the Please enter your User ID field.' Below the fields are 'Submit' and 'Clear' buttons. A red warning message states: 'Be careful to protect your user ID and password to prevent unauthorized use.' At the bottom, a note reads: 'Note: The user ID is your nine-digit Medi-Cal provider number or submitter ID.'

Type your user ID in the **Please enter your User ID** field.

Note: The user ID is your nine-digit Medi-Cal provider number or submitter ID.

This screenshot is identical to the previous one, showing the 'Login to Medi-Cal' page. However, the callout bubble now points to the password field with the text: 'Type your password in the Please enter your Password field.'

Type your password in the **Please enter your Password** field.

Note: The password is your seven-digit Medi-Cal Provider Identification Number (PIN) or your submitter password.

Medi-Cal Home  
Transaction Login  
System Status  
POS System Status  
Education & Outreach  
Provider Bulletins  
Provider Manuals  
Billing Tips  
Contact Us

▶ Login Instructions  
▶ Services

California  
dhs

### Login to Medi-Cal

#### Login Center for Transaction Services

Please enter your User ID and Password. Click Submit when done.

Learn how to [Sign Up](#) for Medi-Cal Internet Transactions.

Please enter your User ID:

Please enter your Password:

[Click Submit](#)

[Submit](#) [Clear](#)

Be careful to protect your user ID and password to prevent unauthorized use.

Click **Submit**.

Education & Outreach  
Provider Bulletins  
Provider Manuals  
Billing Tips  
Contact Us

▶ Eligibility  
    ▶ [Single Subscriber](#)  
    ▶ [Multiple Subscribers](#)  
▶ SOC (Spend Down)  
▶ Medical Services Reservation  
▶ TAR Menu  
▶ eTAR Medical Tutorials  
▶ Provider Services  
▶ Pharmacy Online TAR

Real Time Eligibility Determination: Determine an Eligibility Verification Confirmation (EVC) number  
    [Single Subscriber](#)  
    [Multiple Subscribers](#)

Batch Internet Upload ASC X and do Acknowledgment

Perform Medical Services Reservation Transactions  
Make or Reverse a Medical Services Reservation (Medi-Services)  
Perform Automated Provider Services (a.k.a. PTN on Web)

This is the Medi-Cal **Transaction Services** menu.  
From this menu you may choose to:  
In this tutorial, you will learn how to check Single Subscriber eligibility.

This is the Medi-Cal **Transaction Services** menu.

In this tutorial, you will learn how to check Single Subscriber eligibility.

Click the **Single Subscriber** link to begin the process of verifying single subscriber eligibility.

From this menu you may choose to:

Check single subscriber eligibility.

Check multiple subscribers' eligibility.

**Perform Eligibility Transaction**

1. Swipe the BIC through the bar code reader if one is attached to the PC.

2. Manually type the recipient's (subscriber's) information in the required fields.

You are logged in as:

Swipe Card

\* Subscriber ID:

\* Subscriber Birth Date:

\* Issue Date:

\* Service Date:

Or

Indicates Required Field

SUBMIT CLEAR

Recall data from last transaction

3. Click **Recall data from last transaction** to automatically populate the fields with the recipient's (subscriber's) information that was last submitted.

Click here for help on button usage. For help on fields, place the cursor in the desired field and click on the Help link on the left.

Subscriber information may be entered three different ways.

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1. Swipe the BIC through the bar code reader if one is attached to the PC.
  2. Manually type the recipient's (subscriber's) information in the required fields.
- Or
3. Click **Recall data from last transaction** to automatically populate the fields with the recipient's (subscriber's) information that was last submitted.

**Perform Eligibility Transaction**

My CA

You are logged in as: XXX123456

Swipe Card:

\* Subscriber ID:

\* Subscriber Birth Date:

\* Issue Date:

\* Service Date:

After all information is entered, click **Submit**.

Indicates Required Field

SUBMIT CLEAR



Recall data from last transaction

Click here for help on button usage. For help on fields, place the cursor in the desired field and click on the Help link on the left.

In this example, we will be manually typing the recipient's (subscriber's) information in the required fields.




After all information is entered, click **Submit**.

In this example, we will be manually typing the recipient's (subscriber's) information in the required fields.

Eligibility Response		
Eligibility transaction performed by provider: XXX123456 on Friday, November 04, 2005 at 12:47:28 PM		
 		
Subscriber ID: 12345678A71234		
Service Date: 10/25/2005	Subscriber Birth Date: 10/02/1950	Issue Date: 08/13/2003
Primary Aid Code: 14		First Special Aid Code:
Second Special Aid Code:		Third Special Aid Code:
Subscriber County:		HIC Number:
Primary Care Physician Phone #:		Service Type:
Trace Number (Eligibility Verification Confirmation (EVC) Number): 1234ABCD567		
Eligibility Message: MEDI-CAL ELIGIBLE WITH NO SOC/SPEND DOWN.		

The eligibility response for the recipient (subscriber) will appear on the Eligibility Response page.

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Eligibility Response		
Eligibility transaction performed by provider: XXX123456 on Friday, November 04, 2005 at 12:47:28 PM		
  		
<p>A yellow signal light indicates a recipient (subscriber) is eligible for benefits under certain conditions.</p>		
Subscriber ID: 12345678A71234		
Service Date: 10/25/2005	Subscriber Birth Date: 10/02/1950	Issue Date: 08/13/2003
Primary Aid Code: 14		First Special Aid Code:
Second Special Aid Code:		Third Special Aid Code:
Subscriber County:		HIC Number:
Primary Care Physician Phone #:		Service Type:
Trace Number (Eligibility Verification Confirmation (EVC) Number): 1234ABCD567		
Eligibility Message: MEDI-CAL ELIGIBLE WITH NO SOC/SPEND DOWN.		
<p>A red signal light indicates a recipient (subscriber) is not eligible for benefits.</p>		



The eligibility response will display three different color signal lights depending on eligibility status.

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A green signal light indicates a recipient (subscriber) is eligible for services.

A yellow signal light indicates a recipient (subscriber) is eligible for benefits under certain conditions.

A red signal light indicates a recipient (subscriber) is not eligible for benefits.

Eligibility Response		
Eligibility transaction performed by provider: XXX123456 on Friday, November 04, 2005 at 12:47:28 PM		
 		
Subscriber ID: 12345678A71234		
Service Date: 10/25/2005	Subscriber Birth Date: 10/02/1950	Issue Date: 08/13/2003
Primary Aid Code: 14		First Special Aid Code:
Second Special Aid Code:		Third Special Aid Code:
Subscriber County:		HC Number:
Primary Care Physician Phone #:		Service Type:
Trace Number (Eligibility Verification Confirmation (EVC) Number): 1234ABCD567		
Eligibility Message: MEDI-CAL ELIGIBLE WITH NO DOC/SPEND DOWN.		

Verify all eligibility information.  
Note the information within the **Eligibility Message** field.  
You may print this page for your records.

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Note the information within the **Eligibility Message** field.

Remember
<ul style="list-style-type: none"> <li>The Internet/CMC agreement is required before providers can access eligibility verification on the Internet.</li> <li>Log on to <b>Transaction Services</b> with the user ID and password.</li> <li>Swipe the BIC, enter the subscriber information or use the Recall data from last transaction button to enter recipient (subscriber) information and click <b>Submit</b>.</li> </ul>
Continue the tutorial by clicking the button below:
<div>START STEP 3</div>

#### Remember

- The Internet/CMC agreement is required before providers can access eligibility verification on the Internet.
- Log on to **Transaction Services** with the user ID and password.
- Swipe the BIC, enter the subscriber information or use the Recall data from last transaction button to enter recipient (subscriber) information and click **Submit**.